



# OUR LADY *of* ANGELS CATHOLIC SCHOOL

3644 Rocky River Drive • Cleveland, Ohio 44111 • (216) 251-6841

## Transitioning Forward Plan for the 2020-2021 School Year

"Beyond academics, schools are absolutely critical for children's social and emotional well-being," according to the American Academy of Pediatrics.

Our Lady of Angels School will offer two options for families for the first semester (August through January).

- Option 1: Children will be in attendance at school five days a week, practicing social distancing and adhering to the guidelines stated below.
- Option 2: Children will be attending school remotely at home; however, their school day will be the same as the students attending school in person.

## HEALTH COMPLIANCE

### TEMPERATURE CHECKPOINTS



- All students will have a temperature screening daily before entering the building using infrared thermometers.
- Any child exhibiting a temperature of 100 degrees or higher **will not** be permitted in classroom. Students who have entered the building will be held in an isolation area until they are picked up. The Cuyahoga County Board of Health (CCBH) recommends that a child be fever free without medication for 72 hours before returning to school.

### ISOLATION AREA



- According to the State of Ohio guidelines, children who are ill will be isolated in a separate space while waiting for pick up.

## WASH AND SANITIZE HANDS



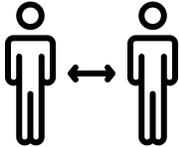
- Hand sanitizing stations will be provided at all school entrances, high traffic areas, and in classrooms.
- Students will be reminded about using hand sanitizer and washing hands frequently throughout the day.
- Signage will be in place throughout the buildings reminding students of the importance of washing and sanitizing hands. Daily reminders will occur.
- Teachers will have a classroom schedule for routine and frequent hand washing and sanitizing. Scheduled restroom breaks will occur.

## CLEAN SCHOOL ENVIRONMENT



- Classrooms, as well as all high-contact areas of the buildings commonly used, will be cleaned and sanitized daily. Common areas such as banisters, door handles, and bathrooms will be cleaned and sanitized frequently throughout each day.
- Teachers will be changing classrooms, not students. A cleaning routine will occur during these transitions.

## PHYSICAL DISTANCING EFFORTS



- By offering in-person instruction for all students, we acknowledge that we generally are unable to achieve six (6) feet of physical distance consistently. However, all classrooms have had all unnecessary equipment/furniture removed, lockers and locker rooms will not be used, and students' desks are all facing forward with as much distance as possible.
- Teachers will rotate in and out of classrooms instead of students.
- Teachers are encouraged to take their classes outside as weather permits.

## FACE COVERINGS



- All faculty and staff are required to wear face covers.
- Students in grades 3-8 are **required** to wear face covers in school, with the exception of lunch and outdoor PE classes and outdoor recess.
- Students in grades PreK-2 are encouraged to wear face covers but are not required once they have entered the building.

## BREAKFAST/LUNCH/RECESS



- Breakfast will continue to be served in the school cafeteria from 7:10-7:30 am daily to those who have ordered the meal. Students will be distanced in the cafeteria; siblings may sit together. Food may not be brought from home for breakfast.
  - Students will eat lunch in their classrooms. Food from the cafeteria will be delivered to those who have ordered meals.
  - Food/drink may not be shared whether it is from the cafeteria or brought from home.
  - Desks in classrooms will be sanitized before and after eating. All trash will be gathered and removed from classroom upon clean-up.
- Recess will be held outside weather permitting. Social distancing will be enforced during this time; however, masks **will not** need to be worn outside during recess.

## SPECIALS CLASSES



### PHYSICAL EDUCATION

- Locker rooms will not be used during the school year.
- All students will wear their school uniforms for PE classes; they will only need to bring athletic shoes to change into for class..
- Physical education classes will be held outside weather permitting; when classes must be held indoors, physical distancing will be enforced.



## MUSIC

- Music teacher will travel to homerooms for class. Music appreciation and music education basics will be taught; there will be no singing in classrooms.
- The band program will have instrumental instruction based on the instrument being played.



## ART/SPANISH/COMPUTER

- Instruction in Art/Spanish/Computer will occur in homerooms by the specific teachers.

## LIBRARY



- The library is closed at this time. Teachers may choose to take a class to the library for a class period, but books will not be checked out. Teachers will sanitize the space before leaving the area. Digital access to the Cuyahoga County Library is available.

## VISITORS



- Visitors **are not permitted** in the school building, unless an appointment has been made in advance.
- A bin will be available at the main doors of each building for parents to drop off forgotten items such as lunch, homework, school materials, etc. Please notify the school office by phone if you are dropping off anything. All dropped off items must be clearly marked with the child's name, grade, and homeroom.

## SCHOOL EVENTS/AFTER CARE



- We are making every effort to maintain a "normal" school year and maintaining the traditions that have been established over the years. Depending on circumstances, some of these events will need to be cancelled or postponed to a later date.
- Assemblies and out-of-school field trips will be cancelled/postponed until further notice. In-school field experiences may occur with limited numbers of student attendees.
- After Care will be available; registration paperwork will be available in August. After Care for all students will take place in the primary building and proper social distancing will take place at all times. Students in After Care will be taken outside as weather permits. All staff and students will wear masks. After Care spaces will be sanitized at the end of each day. No snacks may be shared. Parents/adults who are picking up students will ring the bell and wait for students to be brought to them. All adults are expected to be wearing masks at the time of pick up.

## ONLINE/SIMULTANEOUS REMOTE LEARNING



- According to the American Academy of Pediatrics, "There is no one size fits all for learning. It depends on the individual child's health, the school's protocols and the level of transmission in the community. Some children may be at risk for infection, have underlying conditions, or live with someone who is immunocompromised (at risk due to underlying medical conditions)."
- The school day for students completing online/simultaneous remote learning will be the same as in-person. Students will be expected to sign on at 8 am, engage with the teacher during class, take breaks at assigned times, and interact with the class during live-streaming.
- The following guidelines need to be followed for remote learning students:

- Families will fully commit to and participate in the simultaneous learning option for a minimum of one semester (August through January and/or January through May).
- Google Classroom will be the dedicated means of accessing and turning in assignments. While teachers may utilize other platforms for sending reminders/notices such as SeeSaw, Remind, Dojo, these may not be used to assign or turn in completed work. This must be done through Google Classroom.
- All families will have an assigned Google account.
- Attendance will be taken before each live-streamed class begins (unless it is the same teacher).
- Students will be expected to participate fully.
- Faces must be shown on home devices (no screensavers, avatars, clipart).
- Students must be appropriately dressed for school.
- Students must act appropriately during class (no making faces, talking to others, playing/working on other devices).
- No toys may be played with nor food eaten during class—water bottles are acceptable.
- Breaks may be taken at the same time as in-school breaks.
- School begins at 8 am and ends at 2:45 pm.
- Students will not be online all day; they will have written and independent work to do and breaks will be taken. A class schedule will be provided by the homeroom teacher.
- Students will complete learning tasks and assignments on time within the teachers' time frame for all learning styles. On time means that the assignment is fully completed and turned in by the given due date. If it is not turned in by the due date, the best grade a student may earn will be for less than full credit.
- Students should have a dedicated study/work space (not on a bed or sofa). This space should be a quiet area in the living space, organized, distraction free and available throughout the school day.
- Parents and students will consent to an "online learning integrity agreement" in which parents and students assure that all work submitted was completed without assistance unless specified by the teacher.
- Teachers will have designated "assistance time" outside the school day to provide additional assistance for online learning.

## ADDITIONAL INFORMATION



- Missing work and grades will be located in Digital Academy; all students and parents must have a Digital Academy account. This is the means by which communication from the office also occurs. Homework and assignments will be available through Google Classroom.
  - Families of in-person learners and staff members must notify the main office of the school if they or anyone living in their residence has been exposed to COVID-19 and quarantined or if a family member has been diagnosed with COVID-19 and/or is being isolated.
    - Staff and students with known exposure to someone with diagnosed COVID-19 must self-quarantine at home for fourteen (14) days.
- Students' social and emotional well-being will be addressed throughout the school year with programs sponsored by third-party providers.
- Specific arrival and departure guidelines will be provided to families who choose in-person learning prior to the beginning of the school year.
- Parents who choose in-person learning will complete a COVID-19 Student Policies and Children's Online Privacy Protection Rule document in addition to the revised Acceptable Use Policy prior to the first day of school.
- The Cuyahoga County Board of Health (CCBH) will be contacted when any in-person student or staff member has possible COVID-19 symptoms. They will conduct contact tracing and determine which individuals must quarantine or be isolated. Parents always retain the right to decide whether or not their child/children are in attendance at school.

## FINAL THOUGHTS

As public health conditions change, we will most likely need to adapt our plan to reflect those changes. The Our Lady of Angels Mission, however, will remain the same:

“Building and developing upon our Catholic foundation to foster growth as lifelong learners through faith, service, and academics.”